

PAC Meeting Minutes
Meeting Date: December 10, 2009

REMINDERS

Next PAC Meeting Thurs, Jan 7, 2010 7:30 pm Dewing School Library

DECISIONS AND/OR VOTES

#	MOTION	FIRST	SECOND	All In Favor
1	Accept Financials from 11/8/09-12/8/09	L. Magnusson	M. DeMeo	Approved
2	Approve October Meeting Minutes	A. Bennett	E. Paulding	Approved
3	Motion to Adjourn meeting at 9:15 p.m.	P. Impink	L. Magnusson	Approved

Ballot Votes

#		Approved	Not Approved	Table Item
1	Donate \$100 for a total of \$200(w/prev donation made) to the Friends of Tewksbury committee for the High School	Yes		
2	USB Drive Request			Yes

ATTENDEES

Officers

Attended	Role	Name	Email Address
Yes	Chairperson	Krissy Polimeno	philandkristen@comcast.net
Yes	Vice Chairperson	Loretta Ryan	macnmad@comcast.net
Yes	Treasurer	Keri Barry	Kb6@comcast.net
Yes	Secretary	Melissa Lane	mdlane117@comcast.net

Members: The Secretary retains the attendance list. It is not distributed with the minutes.

Meeting Minutes

I. Introductions/Welcome

- Krissy Polimeno called the meeting to order at 7:30.
- Everyone in attendance introduced themselves.

II. Vote In Meeting Minutes from October

- Melissa Lane asked the group to approve the meeting minutes from October. The minutes were accepted (see above votes).
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III. Mr. LaRoche's Update

- Mr. LaRoche explained spoke to the group about a new program that the Dewing School was asked to participate in with the North Street School. The name of the group is Open Circle. The program will work with students on social responsibility and will begin at the Dewing School next school year. Anyone interested in being a part of it may contact the front office.
- Mr. LaRoche also gave an update on the Superintendent search. Focus groups for parents will be held and a screening panel developed from interested applicants. Candidates for the Superintendent will be announced in March.
- Mr. LaRoche spoke to the group about the reconfiguration committee from an administrative standpoint. He is hoping that the group thinks "longterm" when determining the best options for our system.
- Mr LaRoche also addressed some concerns addressed from a few parents at the meeting in regards to policy and procedures at the school.

IV. Financials

- Keri Barry reviewed the status of the Dewing PAC Accounts. The total funds available at the time of the meeting were \$11,789.86 after all outstanding commitments were considered.
- Income for the period 11/12/09 through 12/8/09 was \$97,760.47 however \$84,109.84 of that needs to be paid to vendors the gift cards. Other income was from Birthday Book Club, movie night, paper retriever and school store.

- The total of disbursements during this period was \$93,535.70 including payments for gift cards, staff request fulfillment, Arts and Enrichment, Riso machine supplies, and Birthday Book Club expenses.
- Staff requests were presented and discussed. See above for vote results

V. Fundraising

- Various fundraising initiatives for the school year were discussed.
 - Gift Cards - Loretta Ryan thanked everyone who helped with the Gift Card Fundraiser and told the group that we raised a little over \$7,500 through this fundraiser.
 - BoxTops - Winners were chosen for the Chuck E Cheese contest.
 - Dine Out - In Sandra Pothier's absence, Loretta Ryan told the group about the upcoming dine out nights including Wendy's Wednesdays in January.

VI. Other Items

- Dewing Dew-Gooders - As for the meeting 350 coats have been collected for the Anton's Coats for Kids drive. The Giving Tree was a tremendous success this year with over 350 gifts collected. An adult night will also be held at the Lowell Wish Project in January, more details to come in early January. Also, children will be able to participate in Valentine's project in February for the Tewksbury State Hospital. Permission slips will be sent out in January.
- High School Building Project - Krissy Polimeno told the group about the status of the project and the efforts being made to promote a positive vote for the new High School. Paige Impink reminded the group that parents are a minority in town so we really need to get the word out and get everyone to vote! We need at least 3,500 votes for it to pass.
- Arts and Enrichment - Arthy Bennett told the group about the Arithmetickles program that was held at the school. She said that 11 out of the 12 teachers asked for feedback said they would recommend the program to other schools or even have it here again. She also told the group that Dig Into Dinosaurs would be coming to the school for Grade 2 on 1/19 and that an author would be coming on 1/25 for the entire school. Currently the Arts and Enrichment program is about \$300 over budget but she has been working to get a grant for at least \$300.
- Roller Kingdom - Family night at Roller Kingdom in Tynsboro will be held on 1/18. Melissa Lane discussed the option of trying to change the date of time with the group due to the fact that there is school the next day. The majority of the group expressed their desire to keep the date and time the same as it

has been the same for several years. Also, they thought later was better because not many parents get that day off.

- New Copier - Krissy Polimeno told the group that the copier in the library had been replaced. This was a copier the PAC leased with funds from a donation by The Raytheon Corporation. Loretta Ryan was going to look into the logistics of the remaining funds and how the PAC can utilize the balance.
- Office Staff Holiday Gift - Melissa Lane asked for ideas for a Holiday gift for the office staff because of all the assistance they give the PAC through the year. It was determined that it would be appropriate to purchase a gift for under \$50 for the staff.

VII. Adjournment

- Before the meeting was adjourned Krissy Polimeno reminded the group that the following board positions were vacant for next year, Chair, Co-Chair and Secretary. Anyone interested should contact a board member.
- The Meeting was adjourned at 9:10 PM. See vote above.