PAC Meeting Minutes
Meeting Date: September 11, 2008

DECISIONS AND/OR VOTES

#	MOTION	FIRST	SECOND	VOTE RESULT
1	Accept the June 2008 meeting minutes	S. Pothier	B. McFayden	Approved
2	Accept the financial for June 5th – Sept. 11, 2008	M. Arsenault	S. Campo	Approved
3	Accepted the proposed PAC budget for the 2008/09 school year	L. Gill	S. Campo	Approved
4	Vote to supply Mrs. Maranville with the Music Subscription she requested $104.75	Unanimous		Approved
5	Vote to supply flash drives for second grade teachers $140	Unanimous		Approved
6	Vote to provide mailboxes for outside the c-Wing and other classrooms throughout the school $75	Unanimous		Approved
7	Vote to decide on a staff request for a paper cutter at a later meeting after more research has been done.	Unanimous		Approved

MEETING AGENDA

TOPIC	DISCUSSION LEAD
I. Introductions/Welcome/Discuss Open Positions	Krissy Polimeno
II. Mr. LaRoche's Update	Mr. LaRoche
III. Discuss By-Law Changes	Melissa Lane
IV. Review Financials and Staff Requests	Arthy Bennett
V. Review Calendar Items for the 2008/2009 School Year	Krissy Polimeno
VI. Questions and Comments	PAC Members

ATTENDEES

Officers

Attended	Role	Name	Email Address
Yes	Chairperson	Krissy Polimeno	philandkristen@comcast.net
Yes	Vice Chairperson	Loretta Ryan	macnmad@comcast.net
Yes	Treasurer	Arthy Bennett	Bennetts2000@yahoo.com
Yes	Secretary	Melissa Lane	mdlane117@comcast.net

Members: The Secretary retains the attendance list. It is not distributed with the minutes.

Dewing PAC Meeting Minutes
September 11, 2008

I. Introductions/Welcome

- Krissy Polimeno called the meeting to order at 7:30 p.m. and everyone introduced themselves.
- A brief moment of silence was observed in honor of 9/11 and those lost.
- The open Treasurers Positions was discussed and all those interested were encouraged to meet with Arthy Bennett at the end of the night. The position will require training beginning in January 2009.
- In addition Krissy Polimeno discussed the various areas where volunteers were needed:

  Flier Distribution

  School Store – 12:00 – 1:30 on the first Thurs. and Fri. of every month. Those interested should contact Kerry Quinn at *kaquinn97@msn.com*.

  Event Photographers are needed contact Lori ElHakim at elhakim5@verizon.net

  Landscaping and School Clean-up Day needs help. Contact Ann Ell ericell@msn.com

  Silly Day – October 4th. Looking for creative ideas and someone to help run the event. Contact Loretta Ryan at Macnmad@Comcast.net or any other PAC Officer.

II. Mr. LaRoche

- Mr. LaRoche introduced himself to the group and welcomed everyone.
- Mr. LaRoche informed the group that a new 1st Grade teacher will be hired and available to meet on Open House night. The teacher will go into room A7. Interviews have been done and a candidate selected. They are just waiting on approval from Dr. McGrath.
- Mr. LaRoche encouraged the group to ask the teachers general questions during Open House night.
- He also expressed his excitement over the Meet and Greet Picnic to be held later this month.

III. Vote on Meeting Minutes

- The meeting minutes from June were distributed and available on the website.
- The minutes were unanimously approved.

IV. Review Financials and Staff Requests

- Arthy Bennett presented the financial reports to the group. The Budget for this year was also presented, voted upon and approved.
- Arthy also reviewed the financials from June 5th to Sept. 11th: Income ($949.15) from: School Store and Got Books.

  Disbursements ($4,430.76) for: Hospitality, Field Trip Buses, Staff requests, Copier and Laminating Leasing, and Ice Cream Social's kitchen and custodial help.
- Arthy reviewed the Income and Expense statement. The current balance is $10,838.64. The total of outstanding commitments for the copier lease $1,966.87. Total funds available are $8,871.77.
- The financials were approved (see vote above). The Treasurer retains the official financial reports. Financial reports furnished upon request to any PAC member.
- The proposed PAC budget for the 2008/09 school year was discussed. The PAC members voted to increase the budget of Social Events/Family Night Events from $500 to $1000. All other budget items were accepted as is.

- Arthy discussed this year's staff requests including a music subscription for Mrs. Maranville, flash drives for the 2nd grade teachers, mailboxes for classrooms who do not have them outside their doors, and a paper cutter. Everything but the paper cutter was approved. More research will be done on the paper cutter and may obtained through the Campbells Program.

V. Calendar for 2008/2009 School Year

- Krissy Polimeno discussed this year's upcoming events and activities including Movie and Bingo nights, Roller Kingdom and Story Hour. These dates will be listed on the PAC Web Site at www.tewksbury.k12.ma.us/dewing/pac/index.html
- Loretta Ryan told the group about this years fundraising efforts including Gift Cards (to be done in Fall and Spring), Monthly Dine Out Night(first is on 9.24 at Papa Gino's), Square One Art (which will be done for Mother's Day this year) and as always BoxTops, Campbells and Tyson Labels.
- Loretta Ryan also reported that there is anew Paper Retriever located at the Dewing School and the Dewing School PAC will receive income based on the paper collected. In addition, all proceeds from the **Got Books** Container will go to the Dewing School.
- Melissa Lane spoke about Fall Take Pride in Your School day that is coordinated by Ann Ell and Paige Impink. The Staff Lucheon coordinated by Maria Dulock , Ginny Perron and Lisa Gill. Lisa Gill informed the group that this year's theme will be sports. In addition, the book fair and Ice Cream Social will be held May 4th through 8th. The Ice Cream Social will take place on May 8th, in the evening.
- Beth McFayden spoke about the PACs new group called the Dew Gooders. Handouts were provided concerning what the group intends to do and a list of places where "Used but Usable" items can be donated. She informed the group that she wants the kids to be 100% involved so that we can educate them about those in need and helping out their community. The group plans to kick off the year with a Coat Drive in connection with Anton Cleaners. More details will follow but the drive will begin in October.

VI. Comments

* Krissy Polimeno took a brief moment to discuss the website and how important it is. Our web site keeps everyone up to date on all the latest school news and Dewing Events. Also, we request email addresses so that we can provide weekly email reminders.

* Meeting was adjourned at 8:55 p.m.

* Meeting minutes prepared and submitted by Melissa Lane.