

Dewing PAC Meeting Minutes
October 9, 2008

<h2 style="margin: 0;">PAC Meeting Minutes</h2> <h3 style="margin: 0;">Meeting Date: October 9, 2008</h3>

DECISIONS AND/OR VOTES

#	MOTION	FIRST	SECOND	VOTE RESULT
1	Accept the September 2008 meeting minutes	M. Arsenault	J. Williams	Approved
2	Accept the financial for June 5th - Sept. 11, 2008	D. Czarnecki	M. Barrall	Approved
3	Accept the By-Laws	M. Dullock	B. Cunningham	Approved
4	Use Campbell's Points to Purchase Playground Items	A. Regina	B. McFadyen	Approved
4	Adjourn Meeting at 9:00 PM	M. Dullock	B. Cunningham	Approved

MEETING AGENDA

TOPIC	DISCUSSION LEAD
I. Introductions/Welcome/Discuss Open Positions	Krissy Polimeno
II. Karen Chanaki, Food Services Manager	Karen C
III. Mr. LaRoche's Update	Mr. LaRoche
IV. Distribute and Vote In By-Laws and Meeting Minutes	Melissa Lane
V. Review Financials	Arthy Bennett
VI. Fundraising	Loretta Ryan
VII. Adopt-A-Classroom	Michele Beckman and Andrea Regina
VIII. Dew-Gooders	Beth McFadyen
IX. Other Events/Programs	Krissy Polimeno
IIX. Questions or Comments	

ATTENDEES

Officers

Attended	Role	Name	Email Address
Yes	Chairperson	Krissy Polimeno	philandkristen@comcast.net
Yes	Vice Chairperson	Loretta Ryan	macnmad@comcast.net
Yes	Treasurer	Arthy Bennett	Bennetts2000@yahoo.com
Yes	Secretary	Melissa Lane	mdlane117@comcast.net

Members: The Secretary retains the attendance list. It is not distributed with the minutes.

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I. Introductions/Welcome

- Krissy Polimeno called the meeting to order at 7:30 p.m. and everyone introduced themselves.

II. Karen Chanaki

- Food Services Manager for the town of Tewksbury, Karen Chanaki, spoke to the group giving an overview of the new products and programs being offered to students.
- The group was informed that the cafeteria is in the midst of “going green” with more recyclable products such as napkins.
- Mrs. Chanaki also explained a program called Farm to School to the group. This program brings local fresh products to our cafeteria and aides local growers. Because of this the students receive fresher produce throughout the year.
- Some new items coming to the menu this year include sweet potato french fries, new yogurt, and more wheat type products.
- It was explained to the group that the cafeteria is self-funded and receives funds from a state plan. Taxpayers do not fund the cafeteria. They have had to increase their prices because of the rising cost in food. Their costs have increased over 20% in recent years.
- The “pay ahead” program was also discussed. Anyone who would like to pay for lunches ahead of time may send a check in any amount to school with your son or daughter and they will be able to purchase lunch until that \$\$ runs out. The checks should be made payable to Tewksbury Food Services.

III. Mr. LaRoche

- Mr. LaRoche informed the group that the Dewing School did very well on MCAS scores last year. He has been learning about something called Test Wiz which provides a way to organize test scores. Also, for spending so little on our students Tewksbury ranks very high on MCAS scores overall.
- The group was informed of the hiring of Mrs. Curley for the new 4th grade class.
- It was also reported that the children are really enjoying the Funhoops that were purchased last year with the coin drive funds.

IV. Distribute and Vote on By-Laws and Meeting Minutes

- The meeting minutes from September were distributed and available on the website.
- The minutes were unanimously approved.
- The final copy of the By-Laws were distributed to the group in September and the group voted on them with all previous changes in tact. The By-Laws were unanimously approved. See above.

V. Review Financials

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- Arthy reviewed the financials from September 11th to Oct. 9th: Income (\$820.20) from: Boxtops, Silly Hair Day, School Store and Got Books.
Disbursements (\$1,269.54) for: Hospitality, Staff requests, Landscaping, Open House, Copier and Laminating Leasing, School Store, and Boxtops and Tyson Labels contest supplies.
- Arthy reviewed the Income and Expense statement. The current balance is \$10,449.50. The total of outstanding commitments for the copier lease \$1,843.21. Total funds available are \$8,606.29.
- The financials were approved (see vote above). The Treasurer retains the official financial reports. Financial reports furnished upon request to any PAC member.

VI. Fundraising

- Michele Beckman spoke on Campbell's updating the group that there is currently 10,000 points in the account and 5,000 will be coming. There was a request for Jump Ropes and Swing Hops for recess and Campbell's points will be used to purchase those (see about vote). The Halloween contest will end on October 22nd. Melissa Hayes will be helping Michele with the Tyson and Campbell's program.
- Christine Demers reported on Silly Hair Day. The event had a terrific turn out raising \$433.
- Loretta Ryan also reported on Dine Out Nites in Ginny Perron's absence. The PAC earned \$275 from Papa Ginos and Wendy's Dine Out Wednesdays are still continuing but seems to be pretty profitable. The November Dine Out Nite will be at Chuck E. Cheese in Methuen.
- Krissy Polimeno reported on School Store in Kerry Quinn's absence. They took in over \$700 last month. Kerry is still looking for volunteers. Anyone who can help should contact her at kaquinn@comcast.net

VII. Adopt-A-Classroom

- * Michele Beckman and Andrea Regina spoke to the group about Adopt-A-Class room and its overwhelming success thus far. 60% of Dewing Classrooms are registered and 12 teachers had funding at the time of this meeting. \$2,165 has been donated to Dewing classrooms thus far.
- * Michele said this program is meant to open up a line of communication between parents and the teachers.
- * The program has been around for 10+ years and seems to be doing terrific.
- * Michele and Andrea will be talking to the teacher at the upcoming staff meeting.

VIII. Dew-Gooders

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- Beth McFayden gave a report on the Dew-Gooder and how successful the coat drive with Anton Cleaners has been. At the time of the meeting over 61 coats have been delivered. As of the time these minutes were written over 100 coats have been collected.
- Dew-Gooders will also be creating Soldier Care Packages for Tewksbury soldiers with the 3rd and 4th grade students. Local Hero's has donated the shipping and will work with the children at an after school program. Collections boxes for appropriate items will be in 3rd and 4th grade classrooms as well as in the lobby. 40 children will get to take part in the after school program.
- Beth also spoke of the Giving Tree project coming up in November. This will be the Dewing School's 20th year participating.

IX. Other Events/Programs

- 4th Grade Celebration - Beth McFadyen spoke about the plans for the celebration. They will be meeting in early 2009 and are looking for volunteers to help plan the event. If anyone is interested they should contact Maggie Butler or Beth McFadyen.
- Birthday Book Program - Krissy Polimeno spoke in Louise Chmela's absence on the program and the new changes for this year. There are a lot of students already signed up and reminders will go for Sept. and Oct. B-Days soon.
- Town Wide PAC - Krissy Polimeno spoke about various issues discussed at the Town Wide PAC Meeting earlier this month.
 - The Heathbrook School will be doing a library card drive similar to the one we did.
 - Tutor.com is available at the library and allows student to be tutored online at the library.
 - Bully Prevention program will be held at the Wynn School on 14th of October.
 - Rachel's Challenge - Parent's Meeting to Educate will be held on 10/23 at 7 p.m. Wynn School.
 - The Tax ID Status is still pending.
 - 275th Anniversary Celebration of Tewksbury - Each school has been asked to celebrate with the town in some way. More information will follow.
 - Publicity - School PACs have been asked to pump up the publicity when they have an event.
- Movie Night - Krissy Polimeno informed the group that due to custodial scheduling the movie night is being rescheduled for Friday 12/5.
- Nurse - Krissy Polimeno on behalf of Mrs. Moriarty (School Nurse) expressed the offices need for clothing for children specifically socks and underwear. If you are able to donate any please send them in with your child or bring them in to the front office.

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- SPED PAC Family Fun Day - Carolyn Dvorak told the group about the SPED PAC's Family fun day and requested baked good or raffle baskets from Dewing families. The event is being held October 25th.

X. Comments/Questions

- There weren't any additional comments. The meeting was adjourned at 9:00 PM.
- Minutes were prepared by Melissa Lane