PAC Meeting Minutes
Meeting Date: June 5, 2008

DECISIONS AND/OR VOTES

#	MOTION	FIRST	SECOND	VOTE RESULT
1	Accept the April 2008 minutes	M. Barrell	M. Butler	Approved
2	Accept the financial for May 7th – June 5th	I. Benson	L. Gill	Approved
3	Vote to cancel WinterFest at the Dewing School next year.	M. Butler	L. Gill	Approved
4	Motion to Approve set aside $6,570 for next year to cover Laminate Order and Service Contract, School Store Supplies, an Arts & Entertainment Event for Setp. Or October and a Fall Family Social Event.	M. Butler	I. Benson	Approved
5	Motion to use $3,971.00 to purchase Staff Requests listed below.	C. Demers	I. Benson	Approved
6	Motion to increase this year's 4th Grade Celebration budget by $50	L. Gill	B. McFadyen	Approved
6	Motion to Adjourn meeting at 9:15 p.m.	M. Butler	I. Benson	Approved

MEETING AGENDA

TOPIC	DISCUSSION LEAD
I. Introductions/Welcome	Krissy Polimeno
II. Mrs. Ronan's update	Mrs. Ronan
III. Vote on Minutes from May Meeting	Melissa Lane
IV. Review Financials and Staff Requests	Arthy Bennett
V. Fundraising	Loretta Ryan
VI. End of the Year Celebration	PAC Members

ATTENDEES

Officers

Attended	Role	Name	Email Address
Yes	Chairperson	Krissy Polimeno	philandkristen@comcast.net
Yes	Vice Chairperson	Loretta Ryan	macnmad@comcast.net
Yes	Treasurer	Arthy Bennett	Bennetts2000@yahoo.com
Yes	Secretary	Melissa Lane	mdlane117@comcast.net

Members: The Secretary retains the attendance list. It is not distributed with the minutes.

Dewing PAC Meeting Minutes
June 5, 2008

I. Introductions/Welcome

- Krissy Polimeno called the meeting to order at 7:35 p.m.
- Committee Head changes for next school year were discussed. Christine Strickler will be taking over the Book Fair; Kelly Wentworth will be taking over the Ice Cream Social; Maggie Butler and Beth McFadden will be handling the 4th Grade Celebration.
- A suggestion was also made by the PAC Board members that the process by which Staff Requests are filed and filled should be altered next year.

II. Mrs. Ronan's Update

- Mrs. Ronan was unable to attend but did want the committee to know that the Fun Hoops will be installed after the end of the school year. A request has been submitted to the town for installation.

III. Vote on Meeting Minutes and Board Positions

- The meeting minutes from May were distributed and available on the website.
- The minutes were unanimously approved.

IV. Review Financials and Staff Requests

- Arthy Bennett and Krissy Polimeno told the group that some budgets for next year will be structured differently. For Example: a publicity budget will need to be created to cover film developing and display board creation. In addition instead of having a Story Hour Budget those funds will be rolled into a budget called Family Events (i.e. Movie Nights etc). The Landscaping budget will need to be altered a bit and the Dew Gooders will need to come up with a budget s well. In discussing the budget Loretta Ryan also brought up to the committee that the WinerFest budget will be removed and cancelled next year. She has spoke with Andrea Regina and Penne Fuller and both were in agreement. The committee voted and it was decided that there will be no WinterFest next year.

- Arthy also review the financials from May 7th to June 5th: Income ($14,384.42) from: Book Fair, Ice Cream Social, Square 1 Art, BoxTops, Got Books, Applebees, ans SchoolPop.

  Disbursements ($20,605.73) for: Ice Cream Social, Book Fair, Square 1 Art order, Ellison Die Cuts, Landscaping, Laminate, Staff luncheon, School Store, 4th Grade Celebration, Boxtops, and retirement gifts.
- Arthy reviewed the Income and Expense statement. The current balance is $14,320.25. The total of outstanding commitments (e.g., Field Trip Buses, Copier Lease, Ice Cream Social Custodian and Kitchen help) is $3,728.65. Total funds available are $10,591.60.
- The financials were approved (see vote above). The Treasurer retains the official financial reports. Financial reports furnished upon request to any PAC member.
- Arthy discussed the staff requests remaining unfulfilled this year. Some items were received hours before the meeting and we discussed with the committee.
- Arthy recommended $6,570 be left in the PAC Account to start up the new year and cover the following: Laminate supply and service contract, School Store Supplies, and Arts and Entertainment event for Sept. or October and a Family Event. The committee voted on the recommendation and agreed (see vote above).

- Staff Requests were reviewed and it was determined that the remaining $3,971.60 would be spent as follows (see vote above):
  - 27" Television for B-Wing - $360
  - 1 Rug for Mrs. Fabrizio - $375
  - Update Existing Sound System in Café $1,500
  - 2 Display Boards for Events $340
  - Reimbursement for Field Day $109.77
  - 3rd Grade Listening Center for 2008/2009 School Year $509.60
  - Pull down screens for 2 classrooms $190
  - Set aside funds for a Fall Reception for Mrs. Ronan $200
  - 1 Binding Mchine $200
  - Mega Phone $130
- The remaining requests will be examined again at the beginning of the school year.

V. Fundraising

- Loretta Ryan gave reviewed the list of next years potential fundraisers with the group.
- Loretta Ryan told the group that the last contest for BoxTops wrapped up today. She urged everyone to keep on clipping through the Summer.
- Loretta Ryan reported that WinterFest will not be held next year. The Committee Heads Andrea Regina and Penne Fuller were both in agreement. This will allow for different programs next year. The Winterfest may be revisited again in future years.
- Loretta Ryan also reported that Spirit Wear will not be sold last year. There was minimal enthusiasm for it this year. It may be revisited again in the future.
- Loretta Ryan reported with excitement that the Dewing School will be getting a Paper Retriever system over the summer. This will not only help with recycling but will also be a source of income for the school.

VI. End of the Year Celebration

* PAC committee members enjoyed some conversation and shared food and stories to celebrate the end of the school year. Krssy Polimeno expressed her gratitude to the committee members as did the other board members; Arthy Bennett, Loretta Ryan and Melissa Lane.

* Meeting was adjourned at 9:15 p.m.

* Meeting minutes prepared and submitted by Melissa Lane.