# PAC Meeting Minutes
# Meeting Date: May 14, 2009

**DECISIONS VIA Motions**

| # | MOTION | FIRST | SECOND | VOTE RESULT |
|---|---|---|---|---|
| 1 | Approve Meeting Minutes from April | K. Barry | B. McFadyen | Approved |
| 2 | Approve Financials from 4/17/09-5/14/09 | J. Pendola | C. Demers | Approved |
| 3 | Adjourn Meeting | M. Arsenault | J. Pendola | Approved |

**Decisions Via Paper Ballot**

| # | Description | #Approved | # Not Approved | Table | RESULT |
|---|---|---|---|---|---|
| 1 | Large. Easel 4th Grade $250 | 14 | 0 | 2 | Approved |
| 2 | Smart Board Responders (32) ($2000) and Airliner ($350) for Mrs. Marsh 4th Grade | 17 | 0 | 0 | Approved |
| 3 | Donation of $500 to Fund Patriotic Play | 7 | 9 | 0 | Not Approved |
| 4 | Bus Request for 2nd Grade Field Trip to Fenway $690 | 17 | 0 | 0 | Approved |
| 5 | Rug 1st Grade Mrs. Cournoyer's Classroom $369 | 15 | 0 | 1 | Approved |
| 6 | Use 13,000 Campbell's Points when available to purchase Playground Balls and Handbells for Mrs. Maranville | 17 | 0 | 0 | Approved |
| 7 | Use $194 of the budgeted previously $350 to purchase Ellison Die Cuts requested by teachers | 17 | 0 | 0 | Approved |
| 8 | Spend up to $40 to purchase books from the Author/Illustrator MaryAnne Cocca-Leffler who is presenting to the students in May | 17 | 0 | 0 | Approved |
| 9 | Purchase (32) Additional Responders ($2,000) for Dewing Staff to use when using the SmartBoard | 17 | 0 | 0 | Approved |

**Dewing PAC Meeting Minutes**
**May 14 , 2009**

**MEETING AGENDA**

| TOPIC | DISCUSSION LEAD |
|---|---|
| I. Introductions/Welcome | Krissy Polimeno |
| II. Principal's Update | Mr. Paul and Miss King |
| III. Vote on Meeting Minutes from April | Melissa Lane |
| IV. Review and Vote on Financials | Arthy Bennett |
| V. Fundraising | Loretta Ryan |
| VI. Other Events and Projects | Krissy Polimeno |
| VII. Questions or Comments | |

**ATTENDEES**

Officers

| Attended | Role | Name | Email Address |
|---|---|---|---|
| Yes | Chairperson | Krissy Polimeno | philandkristen@comcast.net |
| Yes | Vice Chairperson | Loretta Ryan | macnmad@comcast.net |
| Yes | Treasurer | Arthy Bennett | Bennetts2000@yahoo.com |
| Yes | Secretary | Melissa Lane | mdlane117@comcast.net |

Members: The Secretary retains the attendance list. It is not distributed with the minutes.

I. **Introductions/Welcome**

- Krissy Polimeno called the meeting to order at 7:35 p.m. and everyone introduced himself or herself.
- Krissy told the group about the use of the paper ballots and explained the process. The ballots will be filled out as the meeting progresses and will be tallied by a PAC member. At the end of the meeting the results will be read aloud.

II. **Principal's Message**

- Miss King told the group that she continues to be impressed by the amount of support from the families at the Dewing. She and Mr. Paul will remain until the end of the school year.
- Miss King also told the group that the Dewing School Council is working on the School Improvement Plan and will be presenting it at the School Committee meeting on 6/10. In addition she suggested it be presented at the September PAC Meeting. She is hoping that the School Council and the PAC can work together for the greater good of the Dewing School.

III. **Meeting Minutes**

- Meeting Minutes from the April Meeting were approved.

## V. Review Financials

- Arthy reviewed the financials from 4/16/2009 through 5/14/2009.
- Income ($ 11,266.88) from: Book Fair, Gift Cards, Square 1 Art, Ice Cream Social, Anton's Prize and Tyson Labels.
- Disbursements ($34,541.60) for: Arts and Enrichment, Gift Cards, Square 1 Art, copier leasing, landscaping, staff requests, scholarship winner, book fair, Spinners refund and field trip buses.
- Arthy reviewed the Income and Expense statement. The current PAC balance is $18,982.81.
- Arthy informed the group of several Staff Requests:
  - Large Easel for Mrs. Curley's 4th Grade Classroom. Mrs. Curley supplied a description for the desired easel for $250. The PAC voted and it was approved (see above)
  - Smart Board Responders (32 for $2,000) and 1 Airliner ($350) for Mrs. Marsh's classroom. The group was informed that Responders allow the teacher to see immediately how students did in answering a question using the SmartBoard, a technology that Mrs. Marsh uses daily in her classroom. Several PAC Board Members attended the technology meeting with Mrs. Marsh and learned about the need for these in classrooms. As of now there are two SmartBoards in the school. One in Mrs. Marsh's class and one is available in the Computer Lab for the staff to use. A request was also made for 32 Responders ($2,000) to be used with the Computer Room SmartBoard. Both were approved, see above vote.
  - The Patriotic Play Committee made a request for $500. The group was informed about what this money would be used for and a list of costs was made available. Miss King and Mr. Paul told the group about the history of the Patriotic play. This request was not approved (see above vote).
  - Buses for 2nd Grade Field Trip to Fenway Stadium (3 buses at $690). There was a brief discussion regarding the benefits of this field trip and its history. The request was approved (see above vote).
  - Rug for Mrs. Conoyer's 1st Grade Classroom. This request has been made for several years. Mrs. Counoyer did turn down the purchase at one point so that another teacher who did not have a rug could purchase one. Her rug is in very poor shape. The request was approved with a limit of $400 (see above vote).
  - Use of 13,000 Campbell's points to purchase 2 sets of 8 1/2 inch playground balls and 2 additional sets of Handbells for Mrs. Maranville. The request was approved (see above vote) pending the availability of points.
  - Purchase of Ellison Die cuts in the amount of $194. The teachers were asked what die cuts they needed and the request was coordinated by Mrs. McDermott. The request was approved (see above vote).
  - Request to spend up to $40 on new books from the Author/Illustrator MaryAnne Cocca-Leffler who is presenting to the students in May. These books will be retained in the Dewing Library for the students to take out.
- The financials were approved (see vote above). The Treasurer retains the official financial reports. Financial reports furnished upon request to any PAC member.

## VI. Fundraising

- Loretta Ryan told the group about the success of the BoxTops program this year. We have raised $3,391 this year with BoxTops.
- In Ginny Perron's absence, Loretta Ryan told the group that our recent dine out night at Wendy's (Spring) raised approximately $375 and that May 13th Dish Night raised about $285.
- Melissa Lane told the group about the Square 1 Art projects raised $2,529.42 this year.
- Final numbers will be available soon for the Book Fair and Ice Cream Social.

## V. Other Events and Activities

A. Spring Clean-up Day – It was a huge success. A lot of weeding, mulching and cleaning of the grounds was done.

B. Book Fair – In Lori Martel and Sue McLaughlin's absence Arthy Bennett reported that the book fair was a success and that they were able to give away $3,000 worth of books to students and teachers.

C. Arthy Bennett told the group about the upcoming Arts and Enrichment Activities including Top Secret Science for the 3rd grade and an Author for the entire school on May 18th.

F. Dew-Gooders – Beth McFadyen told the group about the wonderful program put on by Johnny the K as a reward for Anton's coat collection contest. In the Catalog Reduction Contest the school was able to save 3 (40 ft.) trees with all the reduction in catalogs. Also, the Kindergarten classes won a tree to plant on the school grounds in honor of reducing the most catalogs. The tree was planted on 5/14 and was donated by Mahoney's Garden Center. The Dew-Gooders will be holding a Book Buddy Program on 6/3 and 6/4. They will make reading materials and aides for the Morel School in Lowell. Fliers will go home soon.

G. Beth McFadyen also told the group that the plans for the 4th Grade Celebration are moving ahead smoothly. 4th Grade parent volunteers will be needed.

H. Staff Luncheon – In Lisa Gill, Ginny Perron and Maria Dulock's absence, Krissy Polimeno told the group about the plans for the Staff Luncheon on May 20th. Food donations and any team sport decorations are also needed.

## IX. Comments/Questions

- The meeting was adjourned at 9:00 PM.
- Minutes were prepared by Melissa Lane